

## Volunteer & Internship Scheme

***We believe in enabling you to acquire the knowledge and skills, access opportunities and break barriers. (SDG 4.4)<sup>2</sup>***

Our Volunteer and Internships Scheme enable candidates to build confidence, gain practical skills, become role ready and bridge gap to employment.

### Candidates Recruitment process:

Application Form

Interview

ID & Reference Checks

### Essential Candidate Criteria

- Desire to learn/develop
- Your commitment
- Candidate must be reliable
- Good Standard English
- Spoken/Written (Entry Level 2)

### Candidates can expect:

- Commitment to your personal development
- Initial Support & Supervision
- Ongoing 1-2-1 support,
- Work based training,
- Mentorship, training & skills development, in line with needs of role.

**Volunteer/Internship Scheme Application Form**

***Confidential***

**Personal Details**

Name.....Title.....

Address.....

.....

DOB: ..... Male/Female.....

Telephone/Mobile ..... (Indicate preferred method of contact)

Email.....

Any other details.....

Do you have right to work/study in UK.....

**Please tell us a bit about yourself Skills/Hobbies/ Interests**


**Educations/ Qualifications/ Training (continue on separate sheet if required)**


**Work & Training History** (paid/unpaid) can be in summary- continue on separate sheet if required.

Date	Organisation	Role
------	--------------	------


**Volunteering**

Why are you interested in volunteering?( Also Indicate roles that you are interested in)

--

--

What would you like to gain from volunteering? Indicate any key skills/ passions/ interests

--

--

What is you available to volunteer? (Days & Times)

--

**Do you have any support needs?**

.....

.....

**Any medical issues/ allergies/further needs? (for Health and Safety, Wellbeing or further), relevant in order to volunteer?**

.....

.....

**Any criminal convictions? please give details?**

.....

.....

**References** - Please supply contact details for 2 people who can be contacted for character references (will only be contacted if a volunteer/ internship position is made)

Title:	Title:
Name:	Name:
Role/Position:	Role/Position:
Organisation:	Organisation:
Address:	Address:
Email:	Email:

## Data Protection and Media Consent Form

To ensure we are meeting the new requirements of the Data Protection Rules that came into force on 25 May 2018, we would like to seek your consent for some of the ways we use information about you.

**I give my permission for the Inspire Visions Collective to contact me via: (Please tick the relevant boxes)**

Phone ..... Text/ WhatsApp/ ..... Email ..... Postal address ..... Other.....

MS Teams/ Zoom..... Other – please specify.....

If you change your mind at any time, you can let us know by emailing

[query@inspirevisionscollective.com](mailto:query@inspirevisionscollective.com) If you have any other questions, please get in touch.

Name: .....

Signed..... Date.....